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| Corps Team Logo | REME Cap Badge High Res - Flat Colour**REME GOLF ASSOCIATION**  RGA Assistant Secretary  WO2 (AQMS) Anthony Parkinson  HQ 1 Signal Brigade  Imjin Barracks  Innsworth  GLOUCESTER  GL3 1HW  Telephone 01452 718415 Military 95471 8928  Email: [Anthony.Parkinson237@mod.gov.uk](mailto:Anthony.Parkinson237@mod.gov.uk) |  |
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|  | File ref: RGA/2021/SummerMeet |
|  | Date: 18 May 21 |

**REME GOLF ASSOCIATION (RGA) SUMMER MEETING – WED 21 Jul 21**

1. **Date:** Wed 21 Jul 21 **AM tee-off:** 0800 hrs
2. **Venue:** [Tadmarton Heath Golf Club](https://www.tadmartongolf.com/) **Address:** Wigginton

Banbury,

OX15 5HL

1. **Event**. The RGA Summer Meet will take place at [Tadmarton Heath Golf Club](https://www.tadmartongolf.com/). We are anticipating there to be high demand for this event and places are currently limited to 52. Entry submission is through the following [LINK](https://forms.office.com/Pages/ResponsePage.aspx?id=7WB3vlNZS0iuldChbfoJ5RH4M_KYee1HvIRrFYLARKVUM0JaVUJNWEM2WEFNNk00NDRaVDdTTjJaUC4u) (**this will go live as of 0800 Mon 7 Jun 21**) and will be on a first come, first served basis.
2. **COVID-19.** All participants should ensure they followthe current Direction & Guidance in accordance with the [Force Health Protection Instruction](https://modgovuk.sharepoint.com/teams/22008/COVID19/ResilProds/ForcePro/Pj_Phoenix_FHPI_HQ_ARMY-O.pdf), ASCB and Government advice at all times; this includes receiving the [Force Health Protection Brief](https://modgovuk.sharepoint.com/:p:/r/teams/22008/COVID19/ResilProds/_layouts/15/Doc.aspx?sourcedoc=%7B1DC95888-39F9-4735-AF0A-109E9F51D35F%7D&file=20200819_Returning_to_the_Workplace_FHPB_v6-O.pptx&action=edit&mobileredirect=true&cid=930f3e45-7d71-427e-9c9e-fb783b917ba8) and the AGA Practical Guide. Participants should stay with their playing group and should not congregate in any more than groups of 6 in and around the club facilities.
3. Details of the specific COVID measures in place at Tadmarton Heath GC can be found enclosed to this AI and there may be alterations to the normal procedures whilst out on the course. Players should ensure they familiarise themselves with the current course rules before commencing play.
4. **CO/Line Manager Authority**. Prior to completing your entry into this event, you are to ensure that this AI is brought to the attention of your Commanding Officer (CO) or Line Manager for approval. A copy of the Covid-19 Risk Assessment and the Actions on Contamination (which you should read) are enclosed and CO’s are to satisfy themselves they are content for the SP to be released. Should your availability for this match change, please contact the undersigned at the earliest opportunity.
5. **Self-Declaration.** All participants must complete the required information prior to the event, as per the AGA direction. Failure to complete this form, will result in players being unable to participate. All Players are to familiarise themselves with the AGA Practice Guide to Golf in the COVID environment.
6. If any participants start to experience any COVID-19 Symptoms during or after the round, they are to inform the event organiser ASAP. If it is during the event, they should follow the current D&G in the 'Actions On' Contamination which is Enclosed and return to their place of residence and self-isolate, ensuring they inform their CoC.
7. **Eligibility.** The event is open to all serving, reserve and retired members of the Corps, who have an official club or society handicap.
8. **Cost.** The cost for this event includes green fees, food and a contribution towards prizes. Due to the one-off payment for subscriptions being removed this year, an additional payment of **£6** has been added to your entry fee. There will also be an optional morning 2’s sweep at a cost of **£3,** payable with your entry fee. This will roll into the afternoon should there not be a 2 in the morning.
9. Please ensure you have paid electronically prior to the start of the event. For those that require it, the RGA has purchased a card reader for alternative payment on the day of the event, unfortunately there is a transaction fee of 1.69% which will be passed on to the competitor if choosing to pay that way.

1. A breakdown of the event costs is as follows (including additional £6):
2. Retired Members **£51**
3. SNCOs, Officers (Capt and above) **£46**
4. Lt’s, Cpls and below **£36**
5. \*There will be an optional 2s sweep\* **£3**
6. **Payments**. The preferred option is for personnel to pay for events by transferring the required funds to the RGA account (BACS).

**Account No**: 46817807

**Sort Code**: 09 01 55

**Unique Ref**: Your Name – RGA Summer 21 (e.g. ‘Parkinson - RGA Summer 21’)

1. **Format & Prizes.** The Summer Meet will be played over 36 holes (18 holes (AM) & 18 holes (PM)). There will be no presentation after the event, so all results and prizes will be emailed to competitors and released via email and on the RGA Facebook page. The format of the day is:
   1. 18 Hole Stableford/Nett (AM) – 1st & 2nd
   2. 18 Hole Stableford/Nett (PM) – 1st & 2nd
   3. 36 Hole Stableford – 1st, 2nd & 3rd
   4. 36 Hole Nett – 1st, 2nd & 3rd

1. **Scoring**. Due to COVID-19 and following the current D&G, the lowest handicap in each group will be required to mark all scores on one card. On completion of the round and confirming the scores with all players, a photo of the scorecard is to be sent to **07766156376** (use WhatsApp). **Failure to send a clear photo of the scorecard could result in disqualification**.
2. **Timings.** As ever, it is expected that the timings for the event will be tight so pace of play is essential, if you cannot score then please pick up and keep up with the group in front as per golfing etiquette. Participants are to arrive **no earlier than 30 minutes before** their tee time, which will give enough time to book in and get their refreshments.

a. 0730 Book in / Coffee and Bacon Rolls

b. 0800 First flight tees off (AM Round)

c. 1200 Rolling Lunch

d. 1300 First flight tees off (PM Round)

1. **Food.** Coffee/tea and bacon rolls will be available once you have booked in. A rolling lunch will be available from 1200 and will follow the rule of 6 for seating/location. There will be no evening meal and all participants are requested to vacate the area after they have eaten. All drinks will be at your own expense.
2. **Dress.**  All competitors are to ensure they wear appropriate golf attire. Jeans, trainers and spikes are not to be worn within the clubhouse.
3. **Travel.** Travel is admissible at public expense using this Admin Instruction as authority within your respective Unit budget holder’s agreement. All participants are to follow the current D&G on vehicle sharing, noting that there is to be no car sharing in privately owned vehicles.
4. **Accommodation**. Until restrictions are eased, one day events are all that are allowed, meaning personnel are not authorised to submit accommodation requests, unless there is an overriding reason.
5. **Risk Assessment.** A RA has been submitted and approved through the ASCB and Army HQ prior to the event and will cover all COVID-19 and H&S aspects.
6. **Additional information.** Once all returns have been collated, I will publish a final admin instruction by **Wed 7 Jul 21**, which will contain your group and tee times for the day. To minimise contact with others, your group will remain the same for both rounds. If you wish to take part in this event, please fill out the form at this [LINK](https://forms.office.com/Pages/ResponsePage.aspx?id=7WB3vlNZS0iuldChbfoJ5RH4M_KYee1HvIRrFYLARKVUM0JaVUJNWEM2WEFNNk00NDRaVDdTTjJaUC4u) **NLT Fri 2 Jul 21. Note: No returns will be accepted after this date.**
7. If you have any further questions, please feel free to contact me at your earliest opportunity.

Anthony Parkinson

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WO2 (AQMS)

RGA Assistant Secretary

Enclosures:

1. COVID-19 Risk Assessment.
2. RGA Generic Golf Risk Assessment
3. Action on Contamination.
4. AGA Guide to COVID Golf
5. Tadmarton Heath Golf Club Risk Assessment

Distribution:

COs/Line Managers of all participants

RGA Secretary

RGA Members

RGA Website

RGA Facebook Page

All Players requesting a copy