**ARMY GOLF ASSOCIATION EVENT/COMPETITION MANAGEMENT PROCEDURE**

The event may proceed

NOT APPROVED  
Recommendations will be presented to the Sec AGA and the Event Organiser for corrective action

APPROVED  
The Sec AGA and Event Organiser will be advised to proceed with the event.  
The Event organiser will forward a completed COVID FHP Self Declaration Sheet to the Sec AGA

The DASCB will authorise the event/competition or seek further questions or recommendations

1. If all is in order the Sec AGA will forward all documentation to the ASCB Assurance Offr and COS final review.  
2. If **not approved** all documents will be returned for amendment.  
3. If **approved** all documentation will be forward to the DASCB for final authorisation to proceed.

\*Event/Competition RA  
\*Updated SMP  
\*Authority for Resumption of Army sport Sheet  
\*Updated Fixture List  
\*Event AI

AGA specific RA,   
a generic SMP and the  
AGA Procedural Guide containing the link to the COVID-19 FHP Brief will be held on the AGA Website.  
  
NOTE: It should be noted that the Self Declaration Sheet will not be submitted until the day prior to the event owing to entry and Start List fluctuations.

Fixtures will be submitted as recieved

Date, Venue, Nos, Organisers Details (Name, Tel, Email), Format of the event.

Venue specific RA

1. The Sec AGA will advise the ASCB of the event and complete the Return To Play Roadmap and fixture list.  
2. The Event Organiser is to:  
 a. Complete/update the AGA Event/Competition RA.  
 b. Complete/update the AGA Safety Management Plan (SMP)  
 b. Forward the COVID-19 AGA Guide and link to the FHP Brief to all participants.  
3. Once complete the updated RA and SMP and Admin Instruction (AI) are to be forwarded to the Sec AGA for initial review.

Commence with the Event/Competition

1. Identify a venue  
2. Arrange the detail with the golf club and ascertain the specific COVID-19 associated actions with the venue.  
3. Confirm the Golf Club Risk Assessment (RA) is up to date.   
4. Inform the Sec AGA of event details.